

## Paralegals and Paralegal Programs

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Altman Weil provides management consulting services related to paralegals and paralegal programs in both law firms and law departments.

### Our services include:

- **Paralegal Utilization:** We'll help you dramatically improve the utilization of paralegals, allowing your organization to maximize its ability to leverage legal work and increase profitability and cost-effectiveness.
- **Paralegal Deployment:** We assist law firms and departments with workflow analyses to assess lawyer, paralegal and support staff roles in the delivery of legal services, and get the right work into the hands of paralegals.
- **Paralegal Status:** We'll help you define where paralegals fit in your legal services delivery team, and how to set appropriate credentialing standards to establish them as respected professionals in your organization.
- **Training and Professional Development:** We'll help you decide how much and what kinds of training to provide paralegals, assess the importance of participation in paralegal professional associations, evaluate mentoring programs, and even train your lawyers to more effectively utilize paralegals.
- **Recruiting and Retention:** We'll show you how to develop strategies to recruit and retain the paralegals you need to assist in the delivery of high-quality legal services.
- **Executive Searches:** We will assist in the identification and hiring of Paralegal Coordinators and Managers for those law firms or law departments with enough paralegals to warrant having a manager dedicated to their management, training and professional development.

### How You Benefit:

Your paralegals will work at maximum efficiency, which will result in higher profit margins for law firms and greater cost efficiencies for law departments.

See why Altman Weil is the leader in legal consulting. Visit [www.altmanweil.com](http://www.altmanweil.com) or call (610) 886-2000 to learn more about our services.